



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

MONDAY, NOVEMBER 13, 2017, 6:00-8:45 P.M.

NORTH CAMPUS – TCA ROOM 2213/2214 (SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

Presentation/Question Time/Start Time

- | | | |
|------|--|--------------------------|
| I. | Call to Order (6:00 pm) | 1 min (6:00) 6:00 |
| | <ul style="list-style-type: none">The Chair (Mr. Moulton) called the meeting to order at 6:00 p.m. | |
| II. | Pledge of Allegiance/Mission/Roll Call | 2 min (6:01) 6:01 |
| | <ul style="list-style-type: none">Roll call: (Dr. Baker; Here // Mrs. Goin; Here // Dr. Jennings; Here // Ms. Littleton; Here // Mr. Moulton; Here // Mr. Rudder; Here // Mrs. Van Vleet; Here) A quorum was present. | |
| III. | Approval of Agenda | 2 min (6:03) 6:02 |
| | <ul style="list-style-type: none">Motion: Ms. Littleton moved to approve the agenda with the following change and was seconded:<ul style="list-style-type: none">Add an additional 10 minutes to Item VII. Board Development: Legislative Update durationDiscussion: None<u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Baker; Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)</u> | |
| IV. | Comments from the Audience (Audience members have 5 minutes to address the Board)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group) | 5 min (6:05) 6:02 |
| | <ul style="list-style-type: none">There were no comments from the audience | |
| V. | Celebrate TCA: East Elementary Service Run | 5 min (6:10) 6:03 |
| | Action: (Harris)
Motion: (Info)
Rationale: to highlight TCA community accomplishments (TCA students, staff, parents, and community members) <ul style="list-style-type: none">We celebrated East Elementary School's Annual Service Run. The students raised just over \$7,200 for the American Diabetes Association. The money will go towards scholarships to Camp Kickstart, which enables kids who live with diabetes to attend camp in a safe environment. East Elementary picked Camp Kickstart as its beneficiary since some of their students live with diabetes and have attended this camp in the past. This is just another example of our students living out TCA's Creed, "Striving to be our best, do our best, and give our best to the world..." | |
| VI. | Comments from the Board of Directors | 5 min (6:15) 6:05 |
| | <ul style="list-style-type: none">Ms. Littleton thanked the board for their kindness they showed in the passing of her fatherDr. Baker praised the TCA Marching band for state championship performance; 1st placeMr. Moulton thanked the marching band for their hard work. Urged everyone to attend TCA's "Crazy for You" musical at Wasson High SchoolMrs. Goin attend the North PTO and SAC and remarked how impressed she was with their commitment to getting parents involved in community eventsDr. Jennings congratulated Tom LaValley (former TCA Board Member) for being elected to the ASD20 School BoardMr. Rudder admired Mrs. DeMeyer's skill and professionalism. Remarked how well Veterans are honored at TCA's Veterans Day Celebration | |
| VII. | Board Development: Legislative Update | 5 min (6:20) 6:12 |
| | Action: (Miller)
Motion: (Info)
Rationale: to review current legislative initiatives at the state and provide Board training | |

- Mr. Miller introduced Amy Attwood (his new lobbyist)
- Mrs. Attwood reviewed the following items with the Board:
 - PPR increase (\$342) in Governors Budget
 - CSI Mil Levy
 - Mil Levy Equalization (Negative factor is now called budget stabilization factor)
 - Public Employees Retirement Association (PERA) proposed changes (See Attachment 1, PERA Board Proposals) and the effect on TCA
 - School finance reform

VIII. **Report of the President & Cabinet Spotlights** 10 min/5 min (6:25) **6:33**

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academic Services, and HR)

- Dr. Sojourner highlighted the following items from his report:
 - Summit Charter School was approved by ASD20
 - New TCA videos
 - \$60,000 matching challenge for year-end donations
 - Retention of students

IX. **Consent Agenda** 3 min (6:40) **6:51**

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to accept the Consent Agenda

- A. Finance (VanGambleare)
 1. September Financials (VanGambleare)
 2. Quarterly Financial Summary (VanGambleare)
 3. Internal Financial Controls Report (VanGambleare)
- B. SAC Minutes
 1. Junior High, October 19, 2017
 2. High School, November 7, 2017

- **Motion: Mr. Rudder moved to approve the Consent Agenda with the following change and was seconded:**
 - **Remove High School SAC Minutes for further discussion**

Discussion: None

- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Baker; Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**

X. **Minutes: October 16, 2017** 2 min (6:43) **6:52**

Action: (Swanson)

Motion: (Vote) to approve the October 16, 2017 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Ms. Littleton moved to approve the October 16, 2017 minutes and was seconded.**
- Discussion: None

- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Baker; Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**

XI. **Discussion Agenda Items**

A. **Items removed from Consent Agenda**

1. **High School SAC Minutes, November 7, 2017**

- Dr. Jennings highlighted the need for the administration to evaluate retention and when appropriate report back to the Board on their findings

B. **Cabinet Level Reports**

1. **Annual Registrar Report** 5 min/5 min (6:45) **6:54**

Action: (Tubb/Martinez)

Motion: (Info)

Rationale: to provide the Board with an annual update and assessment of TCA's student population

- Mrs. Martinez highlighted the following items from her report:
 - October count was 3806 students
 - Overall attrition was up slightly, but still below the historical average
 - The number of kindergarten students on our waitlist this year compared to last year's number is a bit smaller. But not a significant change to worry about yet. While there are no guarantees, most, if not all, families on the waitlist should receive an offer.

2. **Operations Capital Construction Report (Monthly)** 5 min/5 min (6:55) **7:15**

Action: (Tubb)

Motion: (Info)

Rationale: to review progress on all TCA capital construction projects

- Mr. Tubb highlighted the following items from his report:
 - Spent \$44,000 to fix the drive lanes between the construction zone and the elementary parking lot
 - Precast wall installation for both the auditorium and gym will be done by Tuesday, November 14
 - Steel roofing and structural supports underway with an early January completion date

3. **Annual DAS Report TCA State Assessment/Student Achievement Comparison Analysis Report/Accreditation Report/Status** 10 min/10 min (7:05) **7:21**
 Action: (Jolly)
 Motion: (Info)
 Rationale: to review and assess TCA student achievement
- Mr. Jolly highlighted the following items from his report:
 - Overall, TCA continues to perform reasonably well when compared to state and district.
 - 3 of our 4 schools were accredited on a Performance Plan, with traditional JH accredited at the Improvement Plan level
 - The following items were highlighted in the report:
 - Our high schools continue to lead the way in district/state/national results
 - TCA scored higher than the district in 30 of 43 tested areas
 - TCA finished 1st or 2nd in the district in 22 of the those 43 tested areas
 - Participation rates were lower in 23 of 31 assessment areas in 2017 than 2016
 - discussed potential impact of opt-outs on academic growth ratings
 - Areas of focus: Science at 5th grade and 8th grade, lower level math at JH and HS, ELA at 5th grade and JH.
 - DAS has tasked academic leadership team to examine assessment areas below the district and/or state and provide a report by January 31, 2018

Break 7:49

4. **Five Year Financial Report** 5 min/5 min (7:25) **7:54**
 Action: (VanGambleare)
 Motion: (Info)
 Rationale: to review the five year financial projection
- Mr. VanGambleare highlighted the following from his report:
 - Financially, TCA is healthy
 - Conservative assumptions and inputs are used in TCA's budget and five-year plan
 - FY2018-19 assumptions for Per Pupil Funding will be adjusted in April/May when there will more information from the legislature
 - The enrollment model continues to trend towards lower attrition.
 - The Plan includes full effect of proposed increases recommended by PERA Board
 - Fence off funds for large capital projects and deferred maintenance

C. Board Level Reports

1. **Election Policy** 10 min/10 min (7:35) **8:14**
 Action: (Moulton)
 Motion: (1st Read)
 Rationale: to review and amend the Election Policy
- Minor changes to the board Election policy were made referencing elected rather than appointed Board Members
2. **Quarterly FAC Report/Audit Review** 5 min/10 min (7:55) **8:23**
 Action: (Goin)
 Motion: (Info)
 Rationale: to review comments from the FAC and review results from the audit
- Audit went well; received an unmodified opinion
 - Must include TCA's portion of PERA's unfunded liability in our financial
 - Proposed PERA changes will affect TCA's budget
 - Discussed the intention to fence off funds for deferred maintenance
3. **Board Annual Self Evaluation Process** 5 min/5 min (8:10) **8:25**
 Action: (Moulton)
 Motion: (Info)
 Rationale: to review the annual Board self-evaluation process
- Mr. Moulton reviewed the process and encouraged honest feedback on the survey
 - When providing comments make them instructional rather than accusatorial

- D. **Board Communication** 5 min (8:20) **8:28**
 Action: (Secretary)
 Rationale: to develop and approve of communication update to community
- Celebrate TCA
 - Academic Assessment
 - Construction Report
 - Registrar (Attrition)

- E. **Future Board Agenda Items** 5 min (8:25) **8:31**
1. Chief Executive Officer/Succession Plan, Dec, Moulton
 2. Annual Board Self Evaluation/Results of Annual Eval, Dec, Moulton/Swanson

3. Parent Survey Plan, Dec, Jolly
4. New Course Approvals, Dec, Jolly
5. Adopt a School Report, Dec, Board Members

- The Board can add on other items to this list; currently it lists the topics for the next board meeting
- Health and Wellness Task Force update (Student and parent reps)

F. Comments from the Board of Directors

5 min (8:30) **8:36**

- No comments from the Board

G. Executive Session

10 min (8:35) **8:37**

Action: (Moulton)

Motion: to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) TCA President interim feedback

- **Motion: Dr. Jennings moved to enter executive session pursuant to C.R.S. 24-6-402 (4)(f) TCA President interim feedback and was seconded; (The Board and Dr. Sojourner were involved)**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Baker; Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**

XII. **Adjournment** (Approx. 8:45 p.m.)

(8:45) **9:05**

- **Motion: Mr. Moulton moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Baker; Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**

Dr. Paul Baker
TCA Board Secretary

Attachments

- 1) PERA Board Proposals